



Acceptable Online Learning Agreement

Mountain View Adventist College believes the teaching of cyber safe and responsible online behaviour is essential in the lives of students and is best taught in partnership between home and school.

To be safe online and to gain the greatest benefit from the opportunities provided through an online environment, students need to do the right thing by themselves and others online, particularly when no one is watching.

Safe and responsible digital behaviour is explicitly taught at our school and parents/carers are requested to reinforce this behaviour at home.

Some online activities are illegal and as such will be reported to police.

Part A - School support for the safe and responsible use of digital technologies

Mountain View Adventist College uses the internet and digital technologies as teaching and learning tools. The teachers, students and parents have access to Office 365. Years 7-12 students have access to SEQTA, while Prep to Year 6 students use platforms like Seesaw and Class Dojo to help facilitate online Learning.

Your child has been asked to agree to use the internet and mobile technologies responsibly at home as part of their online learning. Parents and carers should be aware that the nature of the internet is such that full protection from inappropriate content can never be guaranteed. To protect all students and staff, any 'live' lessons will be recorded and archived using the school platforms.

Mountain View Adventist College online behaviour expectations:

- uphold the expected values of the school by demonstrating respect, integrity, compassion and initiative
- have appropriate dress attire (school uniform shirt or PE top) when using video links
- use appropriate language and behaviour
- no posting of inappropriate images e.g. memes, gifs
- respecting other student's comments or questions
- respond with formal written language
- school related content to be discussed and posted on the platform

Part B - Student Agreement

When I use the online learning platforms I agree to:

- be a safe, responsible and ethical user
- support others by being respectful in how I communicate with them and never write or participate in online bullying (this includes forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour)

- talk to a teacher if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate or hurtful online behaviour
- seek to understand the terms and conditions of websites and online communities
- be aware that content I upload or post is my digital footprint
- protect my privacy rights and those of other students by not giving out personal details including full names, telephone numbers, addresses and images
- abide by copyright procedures when using content on websites (ask permission to use images, text, audio and video and cite references where necessary)
- think critically about other users' intellectual property and how I use content posted on the internet
- not reveal my password to anyone except the system administrator or the teacher

When I use my computer, mobile phone, iPad or other mobile device I agree to:

- keep the device on silent during class times unless I have a question
- protect the privacy of others and never post or forward private information about another person
- only take photos and record sound or video when it is part of an approved lesson
- seek permission from individuals involved before taking photos, recording sound or videoing them
- seek appropriate (written) permission from individuals involved before publishing or sending photos, recorded sound or video to anyone else or to any online space
- be respectful in the photos I take or video I capture and never use these as a tool for bullying

Undertaking

I agree to and will follow the guidelines outlined above. I further understand that any breach of this agreement may in some instances be a criminal offence. Should I breach this agreement, I understand that my access privileges may be revoked and that disciplinary and/or legal action may be taken.

Name of Student		Student Signature	
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Name of Parent/Carer		Parent/Carer Signature	
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Date: